

SCFD BOARD OF DIRECTORS MEETING
February 24, 2022
Zoom
Meeting Minutes

SCFD Board members present: Chair Gino Greco, Vice-Chair Raymond Gonzales, Treasurer Kathy Nesbitt, Suzanne Crawford, Councilwoman Jamie Torres, Jacki Cooper Melmed and Ann Speer

SCFD Board members not present: Secretary Marcela de la Mar, Jack Finlaw, Deborah Malden and Jake Zambrano

SCFD staff present: Executive Director Deborah Jordy, Deputy Director Jessica Kato, Program Officer Dana Manyothane, Program Officer Kendal Zimmermann, Program Officer Tim Murphy, and Administrative Assistant Arlene Hicks

1. Introductions and Quorum Determination

Board Chair Gino Greco called the meeting to order at 1:02 p.m. Followed by introductions of Board and staff. A quorum was present.

2. Review & Approval of Agenda

Suzanne Crawford motioned to approve the agenda. Ann Speer seconded. Motion to approve the agenda passed.

3. Oath of Office: Raymond H. Gonzales, Adams County

Vice-Chair Ray Gonzales read the Oath of Office as re-appointee of Adams County to the SCFD Board of Directors. Ray is the President & CEO of the Metro Denver Economic Development Corporation (EDC) and he announced that through the efforts of Executive Director Jordy, discussions are being held with his office, the Denver Metro Chamber of Commerce and SCFD to add Arts and Culture as the 10th industry cluster recognized in the Denver Metro region.

4. Approval of November 18, 2021 Board Meeting Minutes

Treasurer Kathy Nesbitt moved to approve the November 2021 minutes by unanimous consent. Motion to approve the minutes passed.

5. Meredith Badler, Deputy Director CBCA – 2020 Economic Activity Study Presentation

Meredith presented a summary of Colorado Business Committee for the Arts' most recent Economic Activity Study (EAS) including a brief history and context (first study conducted in 1993; data is gathered from the final grant reports of SCFD funded organizations resulting in a 100% response rate). She also indicated that the study does not include data from for-profit industries, individual artists, higher education, or the many other components of Denver's creative sector.

The current EAS was released in 2021 and looked at data from both 2019 and 2020. Arts and Culture activity reached a peak in 2019, breaking records for economic activity and impact. During the COVID-19 pandemic in 2020, a decade of growth was lost and almost every category saw a significant drop:

Category	2019	2020
Economic Activity	\$2.3 billion	\$1.5 billion
Jobs	13,392 jobs	9,688 jobs
Giving to the Arts	\$213 million	\$225 million
Economic Impact	\$860 million	\$435 million
Attendance	15 million people	8 million people
Education Outreach	4 million children	2 million children

The increase in “Giving to the Arts” is attributed to additional government grants, federal aid and individual giving that offset the decreases in corporate sponsorships and in-kind donations. Meredith also cited that SCFD funding was a vital, stabilizing force throughout the pandemic.

Meredith closed her presentation with a request for meeting participants to share this information throughout the community and with local, state and national elected officials. The full study can be found on the CBCA website:

<https://cbca.org/2021-economic-activity-study/>.

6. Approval of Public Meeting Notice

6.1 Resolution 22-01: Pertaining to Posting of Public Meeting Notices

Vice-Chair Ray Gonzales motioned to approve Resolution 22-01: Pertaining to Posting of Public Meeting Notices. Councilwoman Jamie Torres seconded. The motion to accept the resolution passed.

7. 2021 Final Distribution

7.1 Resolution 22-02: Pertaining to Adjustment of the Appropriation and Distribution of 2021 Revenue Collected

Councilwoman Jamie Torres motioned to approve Resolution 22-02: Pertaining to Adjustment of the Appropriation and Distribution of 2021 Revenue Collected. Ann Speer seconded. The motion to accept the resolution passed.

8. Reports

8.1 Treasurer

In her first meeting as Board Treasurer, Kathy Nesbitt announced that the December 2021 SCFD sales and use tax revenue was \$7,472,054.97. This brings the total Fiscal Year (FY) 2021 sales and use tax revenue to \$76,394,351.23. This compares to FY 2020 revenue of \$64,314,014.84. The variance is \$12,080,336.39, an 18.78% increase in FY 2021 over FY 2020.

8.2 Chairman

Chair Gino Greco began his report by recognizing Ann Speer during her last SCFD Board meeting. She has been the Douglas County representative since 2016 and is the only current Board member who was present during the last reauthorization. Ann has served as Treasurer since 2018 and has been the driving force behind the SCFD Teen Council.

Ann spoke fondly about her tenure with SCFD and indicated that she will stay involved to transition leadership of the Teen Council in a way yet to be determined. She expressed tremendous gratitude to the SCFD staff, Board and funded organizations. Several meeting participants shared personal thanks to Ann for her leadership, support and dedication.

8.2.1 Guiding Principles for SCFD Board Members

Gino Greco presented the Guiding Principles document that was created with input from Marcela de la Mar and Deborah Malden. The document was intended to provide clarity and guidance to Board Members. It does not address SCFD purpose, mission or vision as those elements are defined by statute.

Gino indicated that the document will be used for onboarding new members and as a resource for prospective Board members and our community. He invited comments and questions related to the document. Ray Gonzales indicated his support for the document if it's helpful for others but expressed that no additional action was needed by the Board. Kathy Nesbitt cautioned that if the document were to be made public, SCFD specific terms such as "Tier I" should be explained to facilitate understanding.

Chair Greco closed his report by sharing that there is no March Board meeting, the April Board meeting will be virtual, and the May Board meeting will be in-person at Denver Botanic Gardens.

8.3 Executive Director

Deborah Jordy began her report by acknowledging the January passing of Mike Massey, former SCFD Board Arapahoe County appointee. He also served as Board Chair from 1999-2001.

Deborah also announced the release of SCFD's Equity, Diversity, Inclusion and Access (EDIA) RFP. It was sent to 16 firms as well as community leaders who could share the RFP within their networks. The submission deadline is February 25th. Deborah thanked Jake Zambrano, Kathy Nesbitt and Dana Manyothane for joining her on the EDIA committee to review the proposals.

SCFD's previous Community Celebration and Awards event is now being called the SCFD Block Party and Awards. This year's event will be on June 22, 2022. SCFD funded organizations, Board members, community leaders, friends and neighbors will be invited. As part of the event, Deborah asked the Board and meeting participants to publicize the request for Rex Morgan award nominations in these three categories:

- Civic Engagement and Volunteerism (most recent recipient: Dan Hopkins)
- Lifetime Leadership (most recent recipient: Federico Peña)
- Innovative Partnership and Regional Cooperation (most recent recipient: Lone Tree Arts Center)

The Rex Morgan award nomination deadline is March 11th. Deborah also thanked Ray Gonzales for his participation on the judging panel with Dan Hopkins and Khadija Haynes.

Deborah's report continued with an update on the Legislative Session. She, Jessica Kato and Lobbyist Fofi Mendez are closely monitoring 15-20 bills including a number of tax bills. So far, nothing warrants any concern.

Deborah mentioned that SCFD has signed on to the America 250 - Colorado 150 commission to honor the centennial coming in 2026.

SCFD also sent a letter of support for the Robinson Theater project in Grand Junction, a cultural hub for that Western Slope community.

Deborah asked the Board to sign and return the Conflict of Interest disclosure form found in the Board portal page of the website.

On the grants side, the Fluxx system has streamlined a number of processes including bank confirmations. Unfortunately, three funded organizations have dissolved: Flamenco Fantasy, West Side Live Presents and Bennie L. Williams Spiritual Voices.

Deborah then introduced Tim Murphy to present a summary of this year's eligibility process. Tim reported ten organizations applied, two submitted incomplete applications and two were deemed ineligible due to capacity issues. Of the remaining six newly eligible organizations, Boulder Muse, Boulder Opera Company and JLF Colorado are from Boulder County, Intermezzo Academy of Music is from Broomfield County, Sprout City Farms is from Denver County, and Evergreen Music Festival is from Jefferson County. Grant applications are expected from each organization. Fewer eligibility applications were received this year. Last year, 22 organizations applied, ten were ineligible, three submitted incomplete applications, leaving nine eligible organizations.

The first County Cultural Council training of the year is on March 15th from 6-7pm with Erin Yoshimura, Founder and Chief Empowerment Officer of Empowerful Changes. The topic is compassionate grantmaking. All are welcome to attend the training.

Deborah continued her report announcing that she, Chair Greco, Vice-Chair Gonzales and Deputy Director Kato have begun to "plan the plan" for SCFD re-authorization. A Board presentation is expected by April 2023.

To conclude her Executive Director report, Deborah stated that in lieu of hiring a PR consultant, SCFD's existing communications consultant, Michele Ames, is taking on additional responsibilities including creation of a Speaker's Bureau. The focus is to create conversations with community leaders, advance the visibility of SCFD, and help the public understand the value SCFD brings to the community.

Councilwoman Jamie Torres asked about how organizations advance in Tier. Jessica Kato explained that Tier I organizations are named in statute, but Tier II and Tier III have annual assessments. The current qualifying income threshold for Tier II is approximately \$1.7 million.

Councilwoman Torres also asked if the Speaker's Bureau is applying a EDI lens in its planning. Deborah confirmed that diversity is a priority and asked for the Board's help to identify organizations and groups to contact.

9. Other Matters (new/old business)

No new or old business was discussed.

10. Public Comment

Chair Greco invited public comment. James Holmes, Executive Director of Cherokee Ranch and Castle Foundation offered thanks to Ann Speer for her loyal service to Douglas County. Councilwoman Torres shared that she's been working on an historic context study of Latino/Chicano communities in Denver. Their first event is tonight. Jannett Matusiak, Director of the Collaborative, announced that the Collaborative SCFD grant (formerly the Alliance grant) is open to K-12 public & charter schools to be able to access Tier I and Tier II programs. All counties are able to apply at the same time. This year's awards are for one year. Leslie Barnes, Executive Director of Colorado Conservatory of Dance, expressed gratitude for access to the Board meetings to learn about the work of SCFD.

11. Adjournment

The meeting adjourned at 2:36 p.m.



Treasurer

SCFD BOARD OF DIRECTORS MEETING
April 28, 2022
Zoom
Meeting Minutes

SCFD Board members present: Chair Gino Greco, Treasurer Kathy Nesbitt, Suzanne Crawford, Councilwoman Jamie Torres, Jack Finlaw, Deborah Malden, Jake Zambrano and Dan Brown

SCFD Board members not present: Vice-Chair Raymond Gonzales, Secretary Marcela de la Mar, Jacki Cooper Melmed

SCFD staff present: Deputy Director Jessica Kato, Program Officer Dana Manyothane, Program Officer Kendal Zimmermann, Program Officer Tim Murphy, and Administrative Assistant Arlene Hicks

SCFD staff not present: Executive Director Deborah Jordy

1. Introductions and Quorum Determination

Board Chair Gino Greco began with introductions of the Board and staff. The meeting was called to order at 1:06 p.m. A quorum was present.

2. Review & Approval of Agenda

Deborah Malden motioned to approve the agenda. Jack Finlaw seconded. Motion to approve the agenda passed.

3. Oath of Office: Dan Brown, Douglas County

Chair Greco introduced Dan Brown saying Mr. Brown has been in the mechanical contracting industry for the past 40 years as a mechanical contractor and commercial mechanical equipment sales engineer. He is a third-generation Coloradoan that first lived in north Denver and then moved to Douglas County 25 years ago to raise his family. Dan then read the Oath of Office as an appointee of Douglas County to the SCFD Board of Directors.

4. Approval of February 24, 2022 Board Meeting Minutes

Suzanne Crawford moved to approve the February 2022 minutes. Kathy Nesbitt seconded. Motion to approve the minutes passed.

5. Diversity in the Arts (DITA) Internship Program: Rachel Basye, Executive Director, Art Students League of Denver

The DITA Internship Program was created by the Arts & Leadership Council. It was launched in 2019 with the goal of creating a pipeline of arts & cultural professionals that reflects the diversity of the Denver Metro area. There were ten interns in the original cohort. During 2020 and 2021, the program continued with seven interns each year primarily working remotely with their host organizations. In 2022, 11 interns are being placed in host sites. The cohort demonstrates the goal of diversity for this program, with individuals identifying as male, female, transgender, Native American, Latinx, Black/African American, Native American, White/Non-Hispanic, Differently Abled, Veterans, and part of the LGBTQ community.

DITA host sites must be nonprofit organizations, but there is no requirement that the organization is SCFD funded. DITA provides a grant to the host site that helps offset the cost of a full-time paid internship for the ten-week program. Grants vary depending on the size of the host organization.

To date, host sites have been in the following SCFD counties: Boulder, Jefferson, Arapahoe and Denver. Rachel asked for the group's assistance in encouraging host site participation in other counties.

Rachel expressed gratitude for SCFD support of the DITA internship program. This year SCFD provided \$6,000 which paid for one internship.

Alumni of the DITA program have secured full-time positions in organizations such as RedLine Contemporary Art Center, Center for Creative Strategies and the Clyfford Still Museum. Additionally, the DITA Advisory Board includes two former interns.

After Rachel Basye's presentation, Kathy Nesbitt acknowledged DITA for its level of diversity and Councilwoman Jamie Torres thanked Rachel and her team for placing staff in organizations during this time of the "great resignation". SCFD Deputy Director Jessica Kato addressed a question from Chair Greco, stating that funding for the DITA program comes from the SCFD administrative budget. Rachel indicated that intern pay is based on minimum wage (currently \$15.87/hr.).

6. Red Rocks Community College Nonprofit Pathways Scholarship: Kristin Aslan, Program Director

Chair Greco introduced Kristin Aslan and shared that Nonprofit Pathways is a management leadership certificate program created in partnership with the Community First Foundation. Kristin stated the program launched in 2017 and they introduce participants to a broad range of nonprofit missions. Program goals include encouraging diverse individuals to build a career in nonprofit management, allowing existing nonprofit leaders to advance their careers, and inviting career changers to consider nonprofit organizations.

Approximately 20 students participate each academic year. There is a broad range of ages and lived experiences within each cohort. Typically, 60% of students identify as non-white. In addition to coursework, experiential learning is included via a 135-hour internship or a capstone project in partnership with a nonprofit organization.

The Nonprofit Pathways program is completing its fifth year and thanks to SCFD scholarship support, they are able to remove financial barriers for students and improve access for students interested in the program.

Kristin introduced Nonprofit Pathways alumni on the call. Sarah Moore is the Executive Director for the Colorado Dragonboat Festival and Ericka Hernandez is the interim Executive Director of the Mexican Cultural Center. Both Sarah and Ericka spoke about their experience with Nonprofit Pathways.

Deborah Malden congratulated Kristin on the success of Nonprofit Pathways and shared that Kristin previously served on the Boulder County Cultural Council.

7. Resolution 22-03: Pertaining to 2022 Tier III Budgeted Distribution

Deputy Director Kato provided an overview of the Resolution explaining these are the distribution amounts available to each county during the 2022 Tier III grant cycle. Jack Finlaw motioned to approve Resolution 22-03: Pertaining to 2022 Tier III Budgeted Distribution. Deborah Malden seconded. The motion to accept the resolution passed.

8. Reports

8.1 Treasurer

Kathy Nesbitt reported that the February 2022 SCFD sales and use tax revenue was \$5,836,842.50. The 2022 year-to-date (YTD) sales and use tax revenue is \$11,687,583.16. This compares to YTD 2021 sales and use tax revenue of \$10,080,623.34. The variance is \$1,606,959.82, a 15.94% increase in YTD 2022 over YTD 2021.

8.2 Chairman

Chair Gino Greco stated that the SCFD Compensation Plan is in progress and will be presented to the Board at an upcoming meeting. Also still in progress are definitive and measurable goals for the Executive Director position. The Chairman's report concluded with a reminder that the May Board meeting will be in person at the Botanic Gardens.

8.3 Executive Director

Deputy Director Jessica Kato presented on behalf of Deborah Jordy. She indicated the Tier I deadline was yesterday (4/27/2022). Staff will summarize reports for the board and will communicate when online access is available to review the reports. As a reminder, the Tier I CEOs will be presenting at the May Board Meeting. Jessica reiterated that the May Board meeting will be in person, hosted by Denver Botanic Gardens. She reminded the board to be on the lookout for information as to when the lunch portion prior to the meeting will start.

Program officers have been very busy reviewing all 262 Tier III grant applications while supporting and assisting the seven-county cultural council grant panels. Allocation meetings for Tier III funds will take place at the end of May/beginning of June. Program Officers also conducted a Tier II training yesterday with roughly 40 people in attendance to go over the annual submission requirements. The deadline is June 15th.

SCFD is finishing the fieldwork this week for the 2021 audit. We have a great team from CliftonLarsenAllen LLC. Everything is running smoothly and there is a meeting scheduled in early June with Gino, Kathy and the auditors to review the draft audit with a presentation to the full board at the July meeting.

Jessica publicly congratulated Program Officer, Dana Manyothane, who recently received the Breaking Barriers Award from the African Leadership Group.

Finally, Jessica informed the board that an Equity, Diversity, Inclusion, & Access (EDIA) consultant has been selected, and the contract is being finalized. Deborah

Jordy, Dana Manyothane, Jake Zambrano and Kathy Nesbitt served on the selection committee.

9. Other Matters (new/old business)

Suzanne Crawford recognized Curious Theatre Company for their production of “The Refuge” and Opera Colorado for their production of “The Shining”. She enjoyed both events immensely.

Gino Greco reported that he saw the touring productions of “Hamilton” and “Tootsie” at the Denver Center for the Performing Arts.

10. Public Comment

No members of the public offered comments.

11. Adjournment

The meeting adjourned at 1:50 p.m.



Treasurer

**SCFD BOARD OF DIRECTORS
MEETING
May 26, 2022
Denver Botanic Gardens
Meeting Minutes**

SCFD Board members present: Chair Gino Greco, Secretary Marcela de la Mar, Treasurer Kathy Nesbitt, Suzanne Crawford, Jack Finlaw, Deborah Malden, Councilwoman Jamie Torres and Dan Brown

SCFD Board members absent: Vice-Chair Raymond Gonzales, Jake Zambrano, Jacki Cooper Melmed

SCFD staff present: Executive Director Deborah Jordy, Deputy Director Jessica Kato, Program Officer Dana Manyothane, Program Officer Kendal Zimmermann, Program Officer Tim Murphy, Administrative Assistant Arlene Hicks

1. Introductions and Quorum Determination

Chair Gino Greco called the meeting to order at 1:01 p.m. followed by introductions and a welcome from Denver Botanic Gardens CEO, Brian Vogt. A quorum was present.

2. Review & Approval of Agenda

3. Approval of April 28, 2022 Board Meeting Minutes

Chair Greco placed the Agenda and April 28, 2022 Board Meeting Minutes into consent agenda. Treasurer Kathy Nesbitt motioned to accept the consent agenda by unanimous consent. Councilwoman Jamie Torres seconded. Motion to accept the consent agenda passed.

4. Reports

4.1 Treasurer

Kathy Nesbitt reported the March 2022 SCFD sales and use tax revenue was \$7,075,405.73. The 2022 year-to-date (YTD) sales and use tax revenue is \$18,762,988.89. This compares to YTD 2021 sales and use tax revenue of \$16,144,585.72. The variance is \$2,618,403.17, a 16.22% increase in YTD 2022 over YTD 2021.

4.2 Chairman

Chair Greco indicated that the SCFD staff compensation plan is underway and is expected to be presented to the Board at the July meeting during Executive Session.

He then requested feedback from the Board about their preference for future meetings being held virtually or in person. Treasurer Kathy Nesbitt indicated a preference for meeting in person. This allows for personal connections in addition to addressing Board business. Deborah Malden agreed with Treasurer Nesbitt and also indicated that holding meetings at different funded organizations throughout the District shines a light on the great work being done in our community. Chair Greco mentioned that due to varying technological capabilities among SCFD funded organizations, future in person meetings may not be able to have a hybrid/virtual component. As such, he committed to attend in person meetings and asked the same of each Board member.

4.3 Executive Director

Deborah Jordy began by welcoming Dan Brown, Councilwoman Jamie Torres and Suzanne Crawford to their first in person Board meeting.

She also reiterated Chair Greco's statement that the staff compensation plan and salary schedule is in progress and that SCFD's membership with the Special District Association of Colorado provided ten free hours of Human Resources (HR) services that have been extremely helpful. An employee engagement survey was also distributed to the staff to solicit feedback and ideas. Results will be compiled and presented at a future meeting.

Director Jordy listed a number of initiatives underway to build awareness and communicate the value of SCFD. She has begun a Speakers Bureau with ten presentations to local, national and international groups to date. A communications plan will also be rolled out to funded organizations so their social media channels can convey the value of SCFD's investment in the community. Deborah also met with legislators during the session and will have upcoming meetings with City Councils and Commissioners. A meeting with Governor Polis has been requested. She asked for Board and audience assistance to identify additional Speakers Bureau opportunities.

Deborah recognized the staff for their hard work and acknowledged Program Officer Dana Manyothane for being chosen as Co-Chair of the Colorado Business Committee for the Arts, Equity, Diversity, Inclusion and Access committee.

Director Jordy concluded her report by inviting everyone to the SCFD Block Party and Awards on Wednesday, June 22nd in the SCFD parking lot. Awards will be presented to Jim Harrington for Lifetime Achievement, The Denver Foundation and Bonfils-Stanton Foundation for Innovative

Partnership and Regional Cooperation, and Darrell Anderson for Civic Engagement and Volunteerism.

5. Tier I 2022 Distribution Certification

5.1 Panel presentation by Tier I CEOs (6 min. per organization)

The leadership from each of the five organizations gave a six-minute presentation on their specific organization:

Denver Center for Performing Arts: Janice Sinden, CEO

Denver Zoo: Bert Vescolani, President and CEO

Denver Museum of Nature & Science: George Sparks, President, and CEO

Denver Art Museum: Christoph Heinrich, Frederick, and Jan Mayer Director

Denver Botanic Gardens: Brian Vogt, CEO

Board members asked a variety of questions including strategies to grow attendance, increase public accessibility and recruit and retain staff. The Board thanked the presenters and the organizations for their extraordinary leadership, creative programming and commitment to the entire Denver Metro region.

5.2 Resolution 22-04: Pertaining to 2022 Tier I Budgeted Funds Distribution

Deborah Malden motioned to approve Resolution 22-04: Pertaining to 2022 Tier I Budgeted Funds Distribution. Marcela de la Mar seconded. Motion to approve the resolution passed.

6. Other Matters (new/old business)

Treasurer Kathy Nesbitt announced that the Five Points Jazz Festival is taking place on Saturday, June 4th.

7. Public comment

None

8. Adjournment

Meeting adjourned at 2:39 p.m.



Secretary

SCFD BOARD OF DIRECTORS
MEETING
July 28, 2022
Zoom Virtual Meeting
Meeting Minutes

SCFD Board members present: Chair Gino Greco, Vice-Chair Raymond Gonzales, Secretary Marcela de la Mar, Treasurer Kathy Nesbitt, Deborah Malden, Jake Zambrano, Councilwoman Jamie Torres, Dan Brown, Jack Finlaw and Jacki Cooper Melmed

SCFD Board members not present: Suzanne Crawford

SCFD staff present: Executive Director Deborah Jordy, Deputy Director Jessica Kato, Program Officer Dana Manyothane, Program Officer Tim Murphy, Program Officer Kendal Zimmermann, and Administrative Assistant Arlene Hicks

1. Introductions and Quorum Determination

Chairman Gino Greco called the meeting to order at 1:02 p.m. followed by introductions. A quorum was present.

2. Review & Approval of Agenda

Jacki Cooper Melmed motioned to approve the agenda. Secretary Marcela de la Mar seconded. Motion to accept the agenda passed.

3. Approval of May 26, 2022 Board Meeting Minutes

Chairperson Gino Greco approved the May 26, 2022 Board Meeting Minutes as presented.

4. Reports

4.1 Treasurer

In place of Kathy Nesbitt, Chair Gino Greco reported the May 2022 SCFD sales and use tax revenue was \$7,293,347.45. The 2022 year-to-date (YTD) sales and use tax revenue is \$33,087,367.23. This compares to YTD 2021 sales and use tax revenue of \$28,451,051.73. The variance is \$4,636,315.50, a 16.30% increase in YTD 2022 over YTD 2021.

4.2 Chairman

Chair Greco began his report by congratulating Councilwoman Jamie Torres for being elected Denver City Council President. He also stated that Treasurer Kathy Nesbitt has been appointed to a different Board and will submit her resignation to the SCFD Board of Directors. Chair Greco concluded his report with recognition of SCFD Board and staff for a

successful Block Party and Rex Morgan Awards on June 22, 2022. It was a well-attended and joyous gathering of SCFD organizations and supporters after a long time apart.

4.3 Executive Director

Deborah Jordy echoed Chair Greco's comments on the Block Party and thanked everyone who attended. Positive feedback was received from attendees, many of whom indicated they were able to network with other community leaders.

During the afternoon of Friday, September 9th, SCFD, the Collaborative of SCFD, and Denver Botanic Gardens will present Engage, Empower and Connect 2022. The event will feature a dialogue between Craig Hospital CEO, Dr. Jandel Allen-Davis, and Colorado Poet Laureate, Bobby LeFebre, on arts and culture and their ability to unite and heal. The talk will be followed by a reception and networking.

5. Fiscal Year 2021 Audit and Resolution

5.1 Report by SCFD Auditor Adam Pyzdrowski, CPA, CliftonLarsonAllen LLP

Adam Pyzdrowski, Engagement Principal overseeing the SCFD audit, was joined by John-Paul LeChevallier, Assigning Director. They presented highlights of the audit. SCFD received an unmodified opinion which is the highest level of assurance that can be received. John-Paul thanked SCFD management for the preparedness that resulted in a smooth audit process. Adam pointed out a significant change in Net Investment Earnings since 2019 due to lower interest rates and Federal Reserve policy changes. Earnings are expected to increase with policy changes in early 2022. Expenses have been consistent over the past several years.

5.2 Resolution 22-05: Pertaining to Acceptance and Approval of Fiscal Year 2021 Audit

Chair Greco presented Resolution 22-05: Pertaining to Acceptance and Approval of Fiscal Year 2021 Audit. Jack Finlaw asked for the current balance of the election cost reserve. Executive Director Jordy stated that the reserve balance is currently \$600,000. With \$300,000 transferred via the resolution, the new balance will be \$900,000. As a reminder, the 2016 election cost was just under \$900,000. It's estimated that the next election costs associated with reauthorization will cost almost double the 2016 expense.

Vice-Chair Ray Gonzales motioned to accept Resolution 22-05: Pertaining to Acceptance and Approval of Fiscal Year 2021 Audit. Jack Finlaw seconded. Motion to accept the resolution passed.

6. Tier II 2022 Distribution Certification

6.1 Certification Presentations from Tier II Group 1 (5 min. per organization)

A representative from each organization below spoke for five minutes on their Equity, Diversity, Inclusion and Access (EDIA) efforts, how they are supporting the wellbeing of metro Denver residents, and what they are excited about going forward.

The Collaborative of the SCFD	Jannett Matusiak, Director
Central City Opera	Pamela Pantos, President & CEO
City of Lone Tree / Lone Tree Arts Center	Leigh Chandler, Interim Executive Director
Arvada Center for the Arts and Humanities	Philip Sneed, President & CEO
Museum of Contemporary Art Denver	Nora Burnett Adams, Mark G. Falcone Director
The Colorado Chautauqua	Shelly Benford, CEO
The Mizel Institute	Tom Ruppel, COO & Senior Accountant
Wings over the Rockies	Eric Atwood, CFO
City of Aurora Cultural Services Division	Lisa Mumpton, Cultural Arts Supervisor
Clyfford Still Museum	Joyce Tsai, Executive Director
Denver Film	Amy Allison, CAO
Longmont Museum	Kim Manajek, Director
Colorado Railroad Museum	Paul Hammond, Executive Director
Hudson Gardens	Rich Meredith, CEO
Colorado Music Festival & Center for Musical Arts	Elizabeth McGuire, Executive Director
eTown	Nick Forster, CEO

7. Other Matters (new/old business)

Treasurer Kathy Nesbitt announced that she is stepping off the SCFD Board to fulfill Mayor Hancock's request that she serve on a different Board of Directors. She expressed appreciation for the work of all SCFD organizations, particularly in the areas of diversity and inclusion. Chair Greco and Executive Director Jordy thanked Kathy for her commitment and support during her time with SCFD.

Chair Greco acknowledged that although there is enthusiasm for in-person Board meetings, the reality is that virtual meetings allow for better attendance to ensure quorum. He asked SCFD staff to identify opportunities to gather in-person, but the business functions of the Board will be virtual through 2022.

8. Public comment

None.

9. Executive Session for the purpose of discussing personnel matters under C.R.S. §24-6-402(4)(f)(I)

Chair Gino Greco read the executive session announcement at 3:44 p.m. Deborah Malden motioned to transition the Board into Executive Session. Jacki Cooper Melmed seconded. Motion for the Board to move into Executive Session passed.

The public meeting resumed at 4:12 p.m.

10. Total Rewards Guide

Chair Greco called for approval of the mid-year compensation adjustments as discussed during Executive Session. Treasurer Kathy Nesbitt motioned to approve. Vice-Chair Ray Gonzales seconded. Motion to approve mid-year compensation adjustments passed.

Chair Greco called for a motion to approve the Total Rewards Guide as presented to the Board. Jacki Cooper Melmed motioned to approve. Deborah Malden seconded. Motion to approve the Total Rewards Guide passed.

11. Adjournment

Meeting adjourned at 4:14 p.m.



Secretary

SCFD BOARD OF DIRECTORS
MEETING
August 25, 2022
Zoom Virtual Meeting
Meeting Minutes

SCFD Board members present: Vice-Chair Raymond Gonzales, Suzanne Crawford, Deborah Malden, Jake Zambrano, Councilwoman Jamie Torres, Dan Brown, and Jacki Cooper Melmed

SCFD Board members not present: Chair Gino Greco, Secretary Marcela de la Mar and Jack Finlaw

SCFD staff present: Executive Director Deborah Jordy, Deputy Director Jessica Kato, Program Officer Dana Manyothane, Program Officer Tim Murphy, Program Officer Kendal Zimmermann, Executive Assistant Arlene Hicks and SCFD Accountant Gloria Nedved

1. Introductions and Quorum Determination

Vice Chair Raymond Gonzales called the meeting to order at 1:11 p.m., followed by introductions. A quorum was present.

2. Review & Approval of Agenda

Deborah Malden motioned to approve the agenda. Councilwoman Jamie Torres seconded. Motion to accept the agenda passed.

3. Approval of July 28, 2022 Board Meeting Minutes

Deborah Malden motioned to approve the July 28, 2022 Board Meeting Minutes. Dan Brown seconded. Motion to approve the July Board Meeting minutes passed.

4. Reports

4.1 Chairman

4.1.1 Treasurer Nominations

Vice Chair Gonzales presented the report for Chair Greco and began by nominating Suzanne Crawford to fill the Treasurer position through the end of 2022. No additional nominations were offered. Deborah Malden motioned for Suzanne Crawford to become Treasurer of SCFD through 2022. Councilwoman Jamie Torres seconded. The motion passed.

4.2 Treasurer

Treasurer Suzanne Crawford stated the June 2022 SCFD sales and use tax revenue was \$7,627,421.44. The 2022 year-to-date (YTD) sales and use tax

revenue is \$40,714,788.67. This compares to YTD 2021 sales and use tax revenue of \$35,312,924.46. The variance is \$5,401,864.21, a 15.30% increase in YTD 2022 over YTD 2021.

4.3 Executive Director

Deborah Jordy reminded the Board that Engage, Empower, Connect will be held at the Denver Botanic Gardens on Friday, September 9 from 2 – 6pm. In previous years, this event has been a daylong conference. However, in the wake of the pandemic, this year's event has a shorter agenda featuring a performance/dialogue between Colorado Poet Laureate, Bobby LeFebre and Craig Hospital CEO, Dr. Jandel Allen-Davis, who is also a visual, fiber artist. They will focus on arts and culture's ability to unite and heal, and the artist as a first responder. The talk will be followed by a reception and networking. Deborah thanked Councilwoman Jamie Torres for registering for the event and encouraged everyone to register as well.

5. Tier II 2022 Distribution Certification

5.1 Presentations from Tier II Group 2 (5 min. per organization)

A representative from each organization below spoke for five minutes on their Equity, Diversity, Inclusion and Access (EDIA) efforts, how they are supporting the wellbeing of metro Denver residents, and what they are excited about going forward.

Rocky Mountain Bird Observatory
Butterfly Pavilion
Parlando School of Musical Arts
Colorado Ballet
Colorado Symphony Association
CherryArts
Lighthouse Writers Workshop
Children's Museum of Denver
at Marsico Campus
Swallow Hill Music

Pop Culture Classroom
Art Students League of Denver
Colorado Children's Chorale
Colorado Mountain Club
Lakewood Heritage, Culture & the Arts
Parker Arts
Opera Colorado
Thorne Nature Experience
Mizel Arts and Culture Center

Tammy VerCauteren, Executive Director
Patrick Tennyson, President/ CEO
Travis LaBerge, Executive Director
Gil Boggs, Artistic Director
Coreen Miller, Interim CEO/CFO
Tara Brickell, Executive Director/ CEO
Mike Henry, Executive Director

Mike Yankovich, President/CEO
Tiffany Pallotto, Director of Development
& Community Outreach
Angel Morency, Interim Executive Director
Rachel Basye, Executive Director
Meg Steitz, Executive Director
Keegan Young, Executive Director
Michelle Nierling, Division Manager
Carrie Glassburn, Cultural Director
Greg Carpenter, General & Artistic Director
Keith Desrosiers, Executive Director
Rich Cowden, General Manager/Executive
Director

5.2 Resolution 22-06: Pertaining to Organizations Qualifying for 2022 Tier II Funds

Vice Chair Gonzales introduced Resolution 22-06: Pertaining to Organizations Qualifying for 2022 Tier II Funds. Deborah Malden presented the Resolution to the Board. Councilwoman Jamie Torres motioned to accept Resolution 22-06: Pertaining to Organizations Qualifying for 2022 Tier II Funds. Deborah Malden seconded. Motion to accept the resolution passed.

6. Other Matters (new/old business)

Deborah Malden asked staff and Board to consider ways to support future Tier II qualification and funding. Executive Director Jordy thanked Deborah Malden for her comments and stated the staff will take a closer look at the issue.

7. Public comment

Executive Director Deborah Jordy thanked all Tier II organizations for their presentations in July and August. She recognized them for the incredibly unique and innovative ways they have collaborated with other organizations of all sizes and in other counties. She stated that other metropolitan areas don't experience the level of collaboration demonstrated in the Denver metro area.

8. Adjournment

Meeting adjourned at 3:15 p.m.



Treasurer

SCFD BOARD OF DIRECTORS
MEETING
September 22, 2022
Zoom Virtual Meeting
Meeting Minutes

SCFD Board members present: Chair Gino Greco, Secretary Marcela de la Mar, Treasurer Suzanne Crawford, Jack Finlaw, Deborah Malden, Jake Zambrano, Courtney Ozaki, and Councilwoman Jamie Torres

SCFD Board members not present: Vice-Chair Raymond Gonzales, Dan Brown, and Jacki Cooper Melmed

SCFD staff present: Executive Director Deborah Jordy, Program Officer Dana Manyothane, Program Officer Tim Murphy, Program Officer Kendal Zimmermann, Executive Assistant Arlene Hicks, and SCFD Accountant Gloria Nedved

SCFD staff not present: Deputy Director Jessica Kato

1. Introductions and Quorum Determination

Chair Gino Greco called the meeting to order at 1:03 p.m. A quorum was present. Each Board member introduced themselves and spoke about their recent participation/attendance at events offered by SCFD-funded organizations. SCFD staff introductions followed.

2. Review & Approval of Agenda

Suzanne Crawford motioned to approve the agenda. Jake Zambrano seconded. Motion to accept the agenda passed.

3. Approval of August 25, 2022 Board Meeting Minutes

Deborah Malden motioned to approve the August 25, 2022 Board Meeting Minutes. Councilwoman Jaime Torres seconded. Motion to approve the August Board Meeting minutes passed.

4. Oath of Office: Courtney Ozaki, Governor Appointee

Chair Greco introduced Governor Appointee, Courtney Ozaki, who is fulfilling the term started by Kathy Nesbitt. Courtney read the Oath of Office and was welcomed onto the SCFD Board.

5. Reports

5.1 Treasurer

Suzanne Crawford reported the July 2022 SCFD sales and use tax revenue was \$7,292,834.38. The 2022 year-to-date (YTD) sales and use tax revenue is

\$48,007,623.05. This compares to YTD 2021 sales and use tax revenue of \$42,061,699.40. The variance is \$5,945,923.65, a 14.14% increase in YTD 2022 over YTD 2021.

5.2 Chairman

Chair Greco indicated that he and former Chair, Jack Finlaw will comprise the Nominating Committee for the 2023 Executive Officers. He invited nominations and announced that a proposed slate will be presented during the October Board meeting, with a vote occurring during the November Board meeting.

Chair Greco also presented the 2023 Board meeting dates stating that a decision has not yet been made regarding in-person versus virtual meetings. He asked that should in-person meetings be scheduled, each Board member make a concerted effort to attend in order to ensure quorum. Deborah Malden shared that although in-person meetings allow the Board to gather at various funded organizations, it's a significant investment of time for the staff to plan and for the Board to travel. She encouraged other ways to achieve Board member cohesion and familiarity with SCFD institutions. Secretary de la Mar stated that knowing in advance which meetings will be in-person, will allow for appropriate schedule management to support attendance.

4.3 Executive Director

Deborah Jordy began her report by welcoming Courtney Ozaki to the Board. She then shared that the September 9th Engage, Empower, Connect Summit was a success with 225 registrants. The performance/dialogue between Colorado Poet Laureate, Bobby LeFebre and Craig Hospital CEO, Dr. Jandel Allen-Davis, was powerful and well received. Deborah thanked the Denver Botanic Gardens and the Collaborative for their partnership in creating the event.

Executive Director Jordy then stated that the SCFD eligibility deadline has passed with 24 applications received from the following counties: Adams = 1, Arapahoe = 4, Boulder = 10, Denver = 7, Jefferson = 2. No applications were received from Broomfield or Douglas counties.

On October 26th, there will be a Tier III Cultural Council training focusing on advocacy and communications. SCFD Government Consultant, Fofi Mendez and Communications Consultant, Michele Ames will be the featured speakers.

Other upcoming items include the 2021 Annual Report, to be completed and distributed in the next few weeks, and ongoing presentations to

County Commissioners. Deborah thanked the Board members for joining her in the presentations to their county leadership and indicated that she is also addressing local Chambers, civic groups, and Tier I, II and III Boards with the goal of building greater awareness of SCFD.

6. Tier III 2022 Distribution

6.1 Tier III District Summary & Statistics, County Resolutions & Funding Plans

Program Officer, Tim Murphy, presented a recap of the 2022 Tier III funding cycle:

- 262 organizations submitted grant applications and 260 were funded
- 2 applications were not accepted due to being late or incomplete
- 540 total General Operating Support (GOS) and Project grant requests
- 68.2% of applicants applied in a single county, 31.8% applied in multiple counties
 - 3 organizations (Rocky Mountain Arts, Museo de las Americas, Fiesta Colorado) applied in all 7 counties
 - 11 organizations applied in 6 counties
 - 12 organizations applied in 5 counties
- In 2022, Tier III recommended funding totaled \$13,010,711.64. This is approx. \$2.2 million more than in 2021.
- 98.55% of funds requested were granted
- 39 Tier III organizations were awarded over \$100,000
- 6 Tier III organizations were awarded over \$200,000
- 2 Tier III organizations were awarded over \$300,000
- The largest Tier III award (\$331,014.56) was greater than funding received by many Tier II organizations.

6.2 County Cultural Council Presentations (5 min. each)

The chairperson of each County Cultural Council provided a brief overview of their council and funding process.

Adams County - Joyce Downing, Chair
Arapahoe County - Trina Campbell, Chair
Boulder County - Maria Astudillo, Chair
Broomfield County - Kenny Nguyen, Chair
Denver County - Amy Andrle, Chair
Douglas County - James Smith, Chair
Jefferson County - Ron Isaacson, Chair

6.3 Resolution 22-07: Pertaining to Distribution of 2022 Tier III Funds

Chair Gino Greco presented Resolution 22-07: Pertaining to Distribution of 2022 Tier III Funds to the Board. Jack Finlaw motioned to accept the

resolution. Marcela de la Mar seconded. Motion to accept Resolution 22-07: Pertaining to Distribution of 2022 Tier III Funds passed.

7. Proposed FY 2023 Budget

Chair Gino Greco stated that in accordance with statute, SCFD's proposed FY 2023 budget will be posted for 30 days to allow for public inspection and a vote to approve the budget will be held at the October Board meeting. He then introduced Treasurer Suzanne Crawford to present the proposed 2023 budget. Highlights included:

- A conservative sales and use tax projection of \$79 million, which is a 7% decrease over the 2022 estimated year-end collections and a 4% increase over actual revenue collected in 2021.
- An increase in interest income (back to pre-2008 recession levels) is anticipated.
- A proposed 38% increase over 2022 for additional staff (FT Communications Manager and PT Systems Administrator) and public awareness expenses.
- Continued partnership with DITA & Red Rocks Certificate program (funded via interest income).
- Continued investment in software for protection and production.
- A projected surplus of \$63,508.
- 6-month emergency reserve fully funded.
- Election Cost Reserve intact (up to \$900,000).
- Ample unassigned funds to cover any dip in revenue.

8. Other Matters (new/old business)

None

9. Public comment

None

10. Adjournment

Meeting adjourned at 2:53 p.m.



Secretary

SCFD BOARD OF DIRECTORS
MEETING
October 27, 2022
Zoom Virtual Meeting
Meeting Minutes

SCFD Board members present: Chair Gino Greco, Secretary Marcela de la Mar, Jack Finlaw, Deborah Malden, Jake Zambrano, Courtney Ozaki and Jacki Cooper Melmed

SCFD Board members not present: Vice-Chair Raymond Gonzales, Treasurer Suzanne Crawford, Dan Brown, and Councilwoman Jamie Torres

SCFD staff present: Executive Director Deborah Jordy, Deputy Director Jessica Kato, Program Officer Dana Manyothane, Program Officer Tim Murphy, Program Officer Kendal Zimmermann, Executive Assistant Arlene Hicks, and SCFD Accountant Gloria Nedved

1. Introductions and Quorum Determination

Chair Gino Greco called the meeting to order at 1:03 p.m. A quorum was present. Each Board member introduced themselves and spoke about their recent participation/attendance at events offered by SCFD-funded organizations. SCFD staff introductions followed.

2. Review & Approval of Agenda

Deborah Malden motioned to approve the agenda. Jacki Cooper Melmed seconded. Motion to accept the agenda passed.

3. Approval of September 22, 2022 Board Meeting Minutes

Marcela de la Mar motioned to approve the September 22, 2022 Board Meeting Minutes. Jacki Cooper Melmed seconded. Motion to approve the September Board Meeting minutes passed.

4. Oath of Office: Gino Greco, Jefferson County

Chair Greco stated that he was reappointed to the SCFD Board by Jefferson County. Gino read the Oath of Office and was welcomed by everyone to a second term.

5. Reports

5.1 Treasurer

In the absence of Suzanne Crawford, Deputy Director Jessica Kato reported the August 2022 SCFD sales and use tax revenue was \$7,743,771.23. The 2022 year-to-date (YTD) sales and use tax revenue is \$55,751,394.28. This compares to YTD 2021 sales and use tax revenue of

\$48,741,211.80. The variance is \$7,010,182.48, a 14.38% increase in YTD 2022 over YTD 2021. There was much rejoicing.

5.2 Chairman

5.2.1 Nominating Committee

Chair Greco reminded the Board that he and former Chair, Jack Finlaw, comprised the Nominating Committee for the 2023 Executive Officers. He thanked Jack for his guidance and expertise in creation of the following proposed slate for 2023:

Chair: Raymond Gonzales, Adams County

Vice-Chair: Marcela de la Mar, Governor Appointee

Secretary: Jake Zambrano, Arapahoe County

Treasurer: Suzanne Crawford, Broomfield County

Chair Greco concluded his report stating that a vote for 2023 Officers will be held during the November Board meeting.

5.3 Executive Director

Deborah Jordy began her report by congratulating Gino Greco on his reappointment and thanking him for his leadership and commitment to SCFD. She then introduced Aengus Finnan, new President and CEO of Swallow Hill Music.

5.3.1 2021 Report to the Community

The 2021 Annual Report is now available on the SCFD website and a Spanish translation is in progress.

Last night (10/26/2022), a Tier III Cultural Council training was held at Wings Over the Rockies – Exploration of Flight. In addition to building relationships between members and across counties, the event focused on advocacy and communications. SCFD Government Relations Consultant, Fofi Mendez provided an overview of the legislative process and Communications Consultant, Michele Ames spoke about the newly formed Communications Committee.

Also in Tier III, 8 new Cultural Council members have joined Boulder (2), Denver (3), Douglas (2) and Jefferson (1) counties. Deborah thanked the Program Officers for their work onboarding the new members. All Cultural Council members have received the annual survey to assess their Council experience. Results will be compiled and shared with the Board.

As a result of feedback from Board members, this year's holiday event will be Camp Christmas at Heritage Lakewood Belmar Park on Saturday, December 10 at 6pm. Family members are welcome to attend.

Deborah Jordy concluded her report by thanking Jake Zambrano, Jacki Cooper Melmed, and former Board members Carlos Martinez & Kathy Kucsan who, along with Deborah and Program Officer Dana Manyothane, comprise the SCFD EDIA committee. The committee is working with The Equity Project to draft an equity statement to present to the Board at the February meeting.

6. Courageous Imagination: Theo Edmonds, Directing Co-Founder, University of Colorado Denver Imaginator Academy

Theo Edmonds introduced Imaginator Academy which is a transdisciplinary project between the colleges of Business, Engineering Design & Computing and Liberal Arts & Sciences. Together, these CU-Denver colleges also work with international organizations to explore workplace innovation, drive cultural collaboration and use creativity as a market differentiator to shape the future of work and give metro Denver businesses a competitive advantage. The Imaginator Summit was held in Denver on October 13 & 14.

At the end of the presentation, Gino Greco asked what surprises came out of the Summit. Theo indicated that a majority of participants were eager to begin the work and determine next steps. Jake Zambrano asked if a next step would be to recruit traditional business leadership groups such as Chambers of Commerce. Theo confirmed that's an important step and stated that Ray Gonzales and Metro Denver's Economic Development Corporation (EDC) were present at the Summit. Jake offered himself as a resource for Arapahoe County. Deborah Malden volunteered to make connections in Boulder County.

7. Colorado Paid Family and Medical Insurance Program **7.1 Resolution 22-08: Pertaining to Declining Participation in Colorado Paid Family and Medical Insurance Program**

Chair Greco stated that as a result of Proposition 118, Colorado established a state insurance plan providing paid leave for Colorado workers during certain life circumstances known as the Family and Medical Leave Insurance Program, or "FAMLI". SCFD is exempt from participating due to our small size (less than 10 employees) and as a division of local government, SCFD can opt out of the program completely, meaning staff would not automatically participate in employee payments. After consultation with staff, the Special District Association and SCFD legal counsel, it is suggested that the Board decline participation in the FAMLI program.

Jack Finlaw asked Executive Director Jordy to confirm that the existing benefit package provided by SCFD is comparable to the state's program.

Deborah confirmed that SCFD's current benefits are comparable to, if not better than, FAMLI.

Chair Greco presented the full resolution to the Board. Jake Zambrano motioned to accept Resolution 22-08: Pertaining to Declining Participation in Colorado Paid Family and Medical Insurance Program. Jacki Cooper Melmed seconded. The motion to decline participation in FAMLI passed.

Chair Greco stated that the November Board packet will contain a technical modification to the employee benefit package. This modification will update and expand benefit definitions.

8. Proposed FY 2023 Budget

Chair Greco reminded the Board that the FY 2023 Budget was presented during the September meeting and made available for public inspection. He also shared Treasurer Suzanne Crawford's support for the Budget, in her absence.

8.1 Public Hearing of Proposed FY 2023 Budget

No comments

8.2 Resolution 22-09: Pertaining to Fiscal Year 2023 Expenditures and Revenues for General and Expendable Trust Funds and Adopting the 2023 Budget

Chair Greco presented Resolution 22-09: Pertaining to Fiscal Year 2023 Expenditures and Revenues for General and Expendable Trust Funds and Adopting the 2023 Budget. Deborah Malden motioned to accept the resolution. Jake Zambrano seconded. Motion to accept Resolution 22-09: Pertaining to Fiscal Year 2023 Expenditures and Revenues for General and Expendable Trust Funds and Adopting the 2023 Budget passed.

9. SCFD Communications Update: Michele Ames, Consultant

Chair Gino Greco introduced Michele Ames who stated that SCFD does not spend much money promoting the District. Instead, a Communications Committee has been created to educate the public about SCFD through the platforms used by each of our funded organizations. Volunteers from every Tier are working together to create a toolbox of assets that will be made available to our nonprofit partners. In addition to this, Deborah Jordy has secured SCFD logo placement on digital billboards around the metro area. Michele, the Communications Committee, and staff will continue to build awareness about SCFD in preparation for the next reauthorization. Deborah Malden asked how she and other Board members can support these efforts. Michele Ames requested assistance with the small Tier III

organizations whose limited staff resources may hinder their ability to implement newly created assets. Deborah Malden reminded everyone that the Boards of smaller nonprofits often serve as additional staff and can also be recruited to assist.

Executive Director Jordy announced that Michele Ames is also creating succinct, clear language about SCFD that can be used by everyone to convey the value of the District.

10. Other Matters (new/old business)

None

11. Public comment

None

12. Adjournment

Meeting adjourned at 2:20 p.m.



Secretary

SCFD BOARD OF DIRECTORS
MEETING

November 17, 2022
Zoom Virtual Meeting
Meeting Minutes

SCFD Board members present: Chair Gino Greco, Vice-Chair Raymond Gonzales, Treasurer Suzanne Crawford, Dan Brown, Deborah Malden, Jake Zambrano and Courtney Ozaki

SCFD Board members not present: Secretary Marcela de la Mar, Jack Finlaw, Councilwoman Jamie Torres and Jacki Cooper Melmed

SCFD staff present: Executive Director Deborah Jordy, Deputy Director Jessica Kato, Program Officer Dana Manyothane, Program Officer Tim Murphy, Program Officer Kendal Zimmermann, Executive Assistant Arlene Hicks, and SCFD Accountant Gloria Nedved

1. Introductions and Quorum Determination

Chair Gino Greco called the meeting to order at 1:03 p.m. A quorum was present. Each Board member introduced themselves and spoke about their recent participation/attendance at events offered by SCFD-funded organizations. SCFD staff introductions followed.

2. Review & Approval of Agenda

Ray Gonzales motioned to approve the agenda. Suzanne Crawford seconded. Motion to accept the agenda passed.

3. Approval of October 27, 2022 Board Meeting Minutes

Deborah Malden motioned to approve the October 27, 2022 Board Meeting Minutes. Ray Gonzales seconded. Motion to approve the October Board Meeting minutes passed.

4. Reports

4.1 Treasurer

Suzanne Crawford reported the September 2022 SCFD sales and use tax revenue was \$7,491,359.09. The 2022 year-to-date (YTD) sales and use tax revenue is \$63,242,753.37. This compares to YTD 2021 sales and use tax revenue of \$55,569,072.05. The variance is \$7,673,681.32, a 13.81% increase in YTD 2022 over YTD 2021.

4.2 Chairman

4.2.1 Nominating Committee

Chair Greco stated that neither he nor Jack Finlaw received additional nominations for 2023 Executive Officers. He then called for a vote. Dan Brown motioned to approve the previously presented slate (below). Deborah Malden seconded. The motion to approve the 2023 slate of officers passed.

Chair: Raymond Gonzales, Adams County

Vice-Chair: Marcela de la Mar, Governor Appointee

Secretary: Jake Zambrano, Arapahoe County

Treasurer: Suzanne Crawford, Broomfield County

Gino thanked the Board for their support during his tenure as Chair and expressed best wishes to Ray Gonzales as he assumes the role.

Chair Greco reminded everyone that the Board and Staff Holiday event will be on Sat. December 10th from 6-9 p.m. at Camp Christmas in Heritage Lakewood Belmar Park. Families are welcome to attend. Arlene will send an updated calendar invitation after the meeting.

Gino then recognized Deborah Malden in her final meeting after serving 6 years on the SCFD Board. He announced that Deborah will attend the February 2023 meeting as a member of the public and will hopefully be able to introduce the new Boulder appointee at that time. He also invited everyone to share their recognition of Deborah's service during the February meeting.

The topic of in-person versus virtual meetings was reintroduced to the board. Chair Greco presented a possible scenario of in-person meetings in May (Denver County), July (Jefferson County), August (Broomfield County) and September (Douglas County). The key concern is maintaining quorum to be able to act on the business of the District in a timely fashion. Gino requested feedback from the Board members. Incoming Chair Gonzales expressed support for Gino's proposal to keep winter meetings virtual and travel around the District in spring & summer. There was no opposition to in-person meetings. Gino pointed out that the technological limitations of various organizations will likely not allow for in-person meetings to also offer a virtual option (hybrid). Executive Director Jordy proposed showing videos from funded organizations during the virtual Board meetings. This would provide an introduction to some of the nonprofits that we're not able to visit.

4.3 Executive Director

Deborah Jordy began her report by thanking Gino Greco for his leadership as Board Chair and his partnership with the SCFD office. Staff members shared their appreciation as well.

Executive Director Jordy's report continued with updates on:

- the Spanish translation of the 2021 Annual Report which is now available on the SCFD website.
- the Program Officers' continuing efforts in processing eligibility applications. A final report will be presented to the Board in early 2023.
- the County Cultural Council survey results which have been compiled by Program Officer Tim Murphy and sent to the Board.

Deborah concluded her report by thanking the incoming Executive Officers, expressing excitement for the work yet to come under their leadership and encouraging everyone to attend the holiday event at Camp Christmas.

5. Amendment to Employee Handbook regarding family leave

At the October meeting, Resolution 22-08 was passed, declining participation in the Colorado Paid Family and Medical Leave Insurance Program (FAMLI) in favor of the benefits package offered by SCFD. Board members received the edited section of the Employee Handbook expanding the language of benefits offered. Chair Greco called for a vote to approve the Handbook changes. Suzanne Crawford motioned to amend the Employee Handbook as presented. Courtney Ozaki seconded. The motion to amend the SCFD Employee Handbook regarding family leave passed.

6. Amendment to Credit Card Policy

The November Board packet included a proposal for changes to SCFD's credit card policy to facilitate future expenses required for District activities.

- Increase the Executive Director card limit from \$10,000 to \$15,000, with Board Treasurer approval required for purchases over \$10,000.
- Increase the Office Manager card limit from \$2,000 to \$5,000 with Executive Director approval required for purchases over \$1,000.

Ray Gonzales motioned to approve the credit card policy as proposed. Jake Zambrano seconded. The motion to amend SCFD's credit card policy passed.

7. Other Matters (new/old business)

None

8. Public comment

None

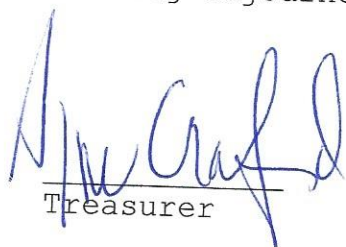
9. Executive Session for the purpose of discussing personnel matters related to the position of Executive Director under C.R.S. §24-6-402(4)(f)(I)

Chair Gino Greco read the Executive Session announcement at 1:38 p.m. Jake Zambrano motioned to transition the Board into Executive Session. Ray Gonzales seconded. Motion for the Board to move into Executive Session passed.

The public meeting resumed at 2:08 p.m.

10. Adjournment

Meeting adjourned at 2:09 p.m.


Treasurer