

ELIGIBILITY CHECKLIST

YEAR: _____

This checklist is an outline of the required SCFD eligibility attachments. Please refer to the Eligibility Directions for additional details of each requirement.

ORGANIZATION INFORMATION

- Organization Profile Information current in Fluxx
 - Mission Statement, date of adoption and the most recent review by your board

QUALIFYING / PRIMARY PURPOSE

- 1. Compliance Statement & (if applicable) Identified Barriers Statement
- 2a. Articles of Incorporation (agencies of local government see directions)
- 2b. Bylaws (agencies of local government see directions)
- 2c. Board Meeting Minutes (agencies of local government see directions)
- 3. Activities and Attendance List (use the [required template](#))

TAX STATUS

- 4. IRS Letter of Determination (nonprofits) OR Official Resolution (local governments)

ORGANIZATIONAL AND FINANCIAL CAPACITY

Nonprofit Financials

- 5a. Financials (Profit & Loss and Balance Sheet) for Most Recently Completed Fiscal Year. *(Based on organization size, see page 11 of Eligibility Directions for requirements).*
- 5b. Financials (Profit & Loss and Balance Sheet) for Current Year-to-Date vs. Current Fiscal Year Budget

Agency of Local Government Financials

- 5a. Statement of Activities (Profit & Loss) for Most Recently Completed Fiscal Year (MRCFY).
- 5b. Statement of Activities (Profit & Loss) for Current Year-to-Date vs. Current Fiscal Year Budget
- 6. Board of Directors List
- 7. Staff List

NONDISCRIMINATION

- 8. Nondiscrimination Statement and date of adoption
- Assurances

