



Dear Tier II Organizations,

Happy New Year! SCFD's goal is to continue to support you to the best of our ability while staying true to our governing state statute to provide funding to "enlighten and entertain the public."

WHAT YOU NEED TO KNOW

2023 Process Calendar & Grant Portal Now Available

[Important dates](#) for 2023, as well as access to the SCFD Grant Portal are now available on the [Tier II page](#) of the SCFD website.

REMINDERS

- For the 2023 grant cycle, Tier II qualification will be based on most recently completed fiscal year qualifying annual operating income, qualifying paid attendance and qualifying free attendance.
- The qualifying income threshold is **\$1,796,865.14 for 2023**.
- Form A Qualification Matrix, Form B Qualifying Paid Attendance, and Form C Qualifying Documented Free Attendance **are required** for 2023.
- Both the qualification and certification portions of the report need to reflect your organization's Most Recently Completed Year.
- **Regional Impact Requirement:** all Tier II organizations must prove that at least 15% of Colorado attendance comes from outside their organization's home county.

WHAT YOU NEED TO DO

SAVE THE DATE - TIER II Annual Submission TRAINING

- Wednesday, April 26, 2023 from 11:00 am to 1:00 pm via Zoom. Registration for this training will be available in March.
- Training will be recorded and posted for future reference.

FREE DAYS CALENDAR - add your events now!

- The Free Days calendar can be accessed via the SCFD home page and via the "Find Culture" tab.
- Please provide SCFD with your upcoming free days: <https://scfd.org/submit-event/>
- Thank you to all organizations that have already submitted events!

Forward This Email To Your Auditor

It is your responsibility to update your auditor informing them of these changes for 2023. For the 2023 SCFD application, auditors will be required to provide you with audited financial statements and Forms A and B, including all required letters and schedules. All required forms can be downloaded from the [Tier II page](#) of the SCFD website

Next Update: March 2023

Sincerely,

303.860.0588 ext 112 **Dana Manyothane** Program Officer dana@scfd.org

303.860.0588 ext 114 **Tim Murphy** Program Officer tim@scfd.org

303.860.0588 ext 115 **Kendal Zimmermann** Program Officer kendal@scfd.org
